

Maud Preston Palenske Memorial Library
Meeting of the Board of Trustees
April 24, 2018

DRAFT

President Ren Baldwin called the meeting to order at 6:04 pm. Other board members present were William (Rick) Ast, Liz Darato (p), Bill Engeln, Jim Kodis, Stephanie Mack and Patrice Rose

Also Present: Stephanie Masin, Director, Paula Stakely Assistant Director and Sue Morgan, Seth Morrison AIA Abonmarche, Carey or Michael Ross City Plumbing

Absent: Mimi Ewell

Announcements: None

Public Comment: None

Friends of the Library:

Ren reported that Ginny Antonson asked he remind us of the Friends of the Library book sale on April 26-28, 2018 as detailed in last months report.

Minutes:

It was moved by Mr. Ast and seconded by Mr. Kodis to approve minutes from the March 27, 2018 Board Meeting. Motion carried with 2 corrections re Patrice Rose was not present at the last meeting. Ginny Antonson is the correct spelling.

Treasurer's Report:

Approval of Bills:

Board members reviewed the bills for March 2018. Ms Masin noted that there was an expense for additional LED light installation in a portion of the library. This was consistent with the Facilities Assessment recommendations and will also produce cost savings. It was moved by Mr Engeln seconded by Mr Kodis to approve the bills from March 2018 in the amount of \$21,050.67 Motion carried.

Financial Report:

Mr. Engeln noted that Revenues are ahead of Expenditures at this time. Expenditures are on target. It is anticipated the budget will be in balance by year end. Ms Masin

noted that there is a revised budget which includes the Jaeger donation projected expenditures.

It was moved by Mr. Ast and seconded by Mr. Kodis to approve the Financial Report. Motion carried.

Director's Report: (Including Statistics)

Old Business:

Flooding Repairs - Ms. Masin and Seth Morrison AIA from Abonmarche presented a multi step approach to address the continuing water issues.

Motion made by Mr. Kodis to install a sump pump in the corner of children's library to attempt to alleviate the flooding situation. Supported Ms. Rose and Ms. Darato. Motion carried.

Motion made by Mr. Kodis to install a sump pump to alleviate flooding on North end of building in the maintenance room. Supported by Mr. Ast. Motion carried

Motion made by Mr. Kodis to ask Abonmarche to locate sources and pricing to determine if there is an adequate drain tile system along the 32' of the West wall and a second quote for the North Wall. Supported by Mr. Engeln. Motion carried

Library Attorney Information - Ms. Masin provided information on 3 attorneys that specialize in library law per request of the Board. One attorney has passed away so Stephanie sought a replacement. The 3 attorneys were contacted and Ms Masin presented the information to the Board.

Motion by Ast to contract with Anne Seurync , Foster Swift. Supported by Kodis. Motion carried.

Budget Revision Jaeger Expenditures - Ms Masin reviewed why the budget needed to be revised.

Motion to accept the revised budget by Mr. Kodis supported by Ms. Rose Motion carried

Energy Efficiency Loans - City Plumbing.

Mr. Ross from City Plumbing presented information on Energy Efficiency Loans as a way to increase efficiency of heating and cooling and potentially secure funding to do so. The payment is lower than the energy savings so it is a cash neutral way to get efficient equipment. . 3 work with city who owns the building on approving and moving forward

Motion made by Mr. Kodis to have the Energy Efficiency Loan Analysis done. Supported by Mr. Engeln. Motion carried.

Fundraising -

The Library received a Kitchenaid stand Mixer to use as a fundraiser during the Sr. PGA. The staff are decorating it and Ms. Masin was proposing we raffie it off as a fund raiser.

New Business:

Ms Masin reviewed the need for Union Negotiations Board Subcommittee Formation. This has been a 3 person committee in the past. Mr. Baldwin, Ms. Elwell and Ms. Darato will serve on the Subcommittee.

President Comments:

Mr. Baldwin noted that during the Mayors comments at the last City Commission meeting all city Library Board members were asked to come to a study session next Monday April 30, 2018 at 5:30pm, to discuss the possibility of increasing the library millage to the full amount as specified by the charter. Several city Library Board Members indicated they would be available to attend.

Board Comments: None

Adjournment:

The Assistant Director Paula Stakely ensured the doors remained open to the public for the duration of the meeting.

It was moved by Mr. Kodis and supported by Mr. Ast to adjourn the meeting at 8:05pm . Motion carried.

Next Board meeting May 22, 2018 at 6:00pm.

Respectfully submitted,

Stephanie Mack

Secretary